Reporting Requirements for Accounts with Internal Activity

- Meet annually with cost/auxiliary accounting
- Must use 66 account
- Submit rates annually
- Use IB, SB, and ID for internal billings
- At or below breakeven
- Internal rate cannot exceed external rate for a given activity

*For non-recurring conferences that go through OCERS, refer to RSOP #2.0

Updated – 11/10/15

- Preferably use 66 account
- Cannot use IB, SB, or ID billings without prior approval from cost/auxiliary accounting.
- Preferably use DI or GEC to record internal activity
- Internal rate cannot exceed external rate for a given activity