# Important Tax Dates For International Students

See reverse side for more details.

1. **AUG/SEP 20xx** Complete or update International Tax Questionnaire via FNIS

2. **NOVEMBER 20xx** Sign or resign Tax Treaty Form 8233 for next year

3. **DECEMBER 20xx** Elect to Consent for Electronic Delivery of Tax Forms on One.IU

**NEXT YEAR:**

4. **JANUARY 20xx** Form W-2 available to eligible recipients *

5. **FEBRUARY 20xx** Form 1042-S available to eligible recipients *

6. **FEB/MID-MAR 20xx** Assistance available with filing Tax Return [VITA Group & OIS online tool]

7. **APRIL 15 20xx** Due Date to file your U.S. Tax Return or extension

8. **MAY 20XX** Complete FNIS Questionnaire (New Summer Employees)

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* Be sure to wait until you receive ALL forms before filing your annual US tax return form! See #4 & 5 on reverse page.

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**Indiana University Tax Services**

**TAXPAYER@IU.EDU**
1. FNIS - Foreign National Information System
Complete the International Tax Questionnaire online via the Foreign National Information System (FNIS). To log in to FNIS, submit a request for a password using the following link: go.iu.edu/FNISlogin. For FNIS HELP, see go.iu.edu/FNIShelp

2. Form 8233 - Claiming Tax Treaty Benefits
Residents of certain countries may be entitled to reduced tax rates or exemption from tax under a Tax treaty between their country and the U.S: applicants must have a U.S. tax identification number (Social Security or ITIN). Be on the lookout for an email from Tax to resign the Form 8233 (if eligible). For instructions on how to apply for a treaty and a list of eligible countries, visit our website: go.iu.edu/TaxTreaty

3. Electronic Delivery of Forms
To receive year-end tax forms electronically, a consent for electronic delivery must be signed and provided by the recipient. Additionally, make sure to update your home address in One.IU system:

- To update Address information in One.IU Employee Center: go.iu.edu/Personal-Info
- To sign a W-2 Electronic Consent, visit our website: go.iu.edu/W2-Consent

4. Form W-2
The Form W-2 is for employees who receive paychecks from IU each year. The W-2 contains important tax information that is used in the preparation of individual Federal and State income tax returns. Please visit the following webpage for more information about Form W-2, visit our website: go.iu.edu/FormW2

- When will my form be ready? See Tax Form Forecast at go.iu.edu/TaxForecast
- How will I know which forms I’m getting? Visit go.iu.edu/TaxFlowchart

5. Form 1042-S
Be sure to wait to receive all forms before filing your U.S. Tax Returns! [Some may receive a Form W-2 and a Form 1042-S]. The Form 1042-S reports the U.S. source income received by non-US person. This includes but not limited to wages received under a tax treaty, taxable scholarship and fellowship and other payments (such as prizes and awards, honorarium, Royalty etc.) If you have signed a form 8233 or had taxes taken from your bursar account, then you will receive this form. Visit our website: go.iu.edu/Form1042s

6. Help with filing U.S. Tax Return
During spring semester, students at IU’s Maurer School of Law offer free tax assistance through the IRS’s Volunteer Income Tax Assistance (VITA). You may also use the online tax preparation tool located in the Office of International Students (OIS). More information on how to access the online tool will be made available by OIS, via email during February or March. Visit our website: go.iu.edu/YearEnd

7. Tax Resources for International Students and Scholars
Visit the University Tax Services website at go.iu.edu/IUTax. Also see go.iu.edu/TaxResources for IRS Publications 515, 519 and 901 for international tax information. You may contact the nearest IRS office at apps.irs.gov/app/officeLocator/

8. FICA Exemption and Summer Employment
Students that are employed during the summer but are not enrolled in a sufficient number of credit hours will have FICA (Social Security and Medicare) taxes withheld from their paycheck. It is important that you update your immigration status by completing the international tax questionnaire through the FNIS system.

For IU Policy regarding Student Social Security Tax Withholding Exemption, visit our website: go.iu.edu/PaycheckTaxes under Social Security & Medicare Taxes.