<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
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</thead>
<tbody>
<tr>
<td>Off-Cycle # 51 Per.End</td>
<td>MO # 41 AS0 Vouchers Available</td>
<td>LOCK-CLOSE Off-Cycle #51 @10:30 am</td>
<td>BW # 40 Vouchers Available</td>
<td>NEW PERIOD TIMESHEETS AVAILABLE</td>
<td>End of Pay Per.</td>
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</tr>
<tr>
<td>Bi-weekly 12-03-15</td>
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</tr>
</thead>
<tbody>
<tr>
<td>Off-Cycle # 52 Per.End</td>
<td>MO # 01 Vouchers Available</td>
<td>BW Job Pay Flag Off @ 5 pm</td>
<td>BW/HR. Pend. Vo. Cutoff @ 4 pm</td>
<td></td>
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</tr>
<tr>
<td>Monthly 12-11-15</td>
<td>12-01-15 - 12-31-15</td>
<td>TIME EXTRACT @ 3 pm</td>
<td>12-05-15 - 12-19-15</td>
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<tr>
<td>Bi-weekly 12-04-15</td>
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</thead>
<tbody>
<tr>
<td>Off-Cycle # 53 Per.End</td>
<td>MO # 01 Vouchers Available</td>
<td>CLOSE MO # 41 (AS0)</td>
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<tr>
<td>Monthly 12-17-15</td>
<td>12-01-15 - 12-31-15</td>
<td>NO TAX ENTRY</td>
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<tr>
<td>Bi-weekly 12-17-15</td>
<td>12-31-15</td>
<td>NO TAX ENTRY</td>
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<tr>
<td>AS0 01-01-16</td>
<td>12-31-15</td>
<td>12-05-15 - 12-19-15</td>
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</tr>
</thead>
<tbody>
<tr>
<td>Off-Cycle # 54 Per.End</td>
<td>BW Job Pay Flag Off @ 5 pm</td>
<td>LOCK -CLOSE Off-Cycle #54 @10:30 am</td>
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<tr>
<td>Monthly 12-23-15</td>
<td>12-05-15 - 12-31-15</td>
<td>NO TAX ENTRY</td>
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<tr>
<td>Bi-weekly 12-20-15</td>
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<tbody>
<tr>
<td>Off-Cycle # 55 Per.End</td>
<td>MO # 01 Vouchers Available</td>
<td>NO TAX ENTRY</td>
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<tr>
<td>Monthly 12-31-15</td>
<td>12-01-15 - 12-31-15</td>
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<tr>
<td>Bi-weekly 12-31-15</td>
<td>12-31-15</td>
<td>12-20-15 - 01-02-16</td>
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**HOLIDAY**